



Tentative Agenda

ROBINS CITY COUNCIL
MONDAY, FEBRUARY 21ST, 2022
5:30 P.M. @ ROBINS CITY HALL

(ONE OR MORE MEMBERS OF THE COUNCIL MAY BE ATTENDING VIA ELECTRONIC DEVICE)

AGENDA:

1. CALL THE MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. APPROVAL OF THE AGENDA
5. BUSINESS ITEMS:
 - a. MINUTES OF THE FEBRUARY 7TH, 2022 MEETING
 - b. PUBLIC HEARING – FY '23 MUNICIPAL BUDGET
 - c. RESOLUTION No. 0222-10 ADOPTING THE 5-YEAR CAPITAL IMPROVEMENT PLAN.
 - d. RESOLUTION No. 0222-9 ADOPTING THE FY'23 MUNICIPAL BUDGET.
6. FINAL READING – ORDINANCE No. 2201, CABLE TELEVISION FRANCHISE.
7. ADJOURN

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ROBINS CITY COUNCIL
MINUTES OF THE FEBRUARY 7, 2022 MEETING

Mayor Hinz called the meeting to order at 7:00 p.m. in Robins City Hall on Monday, February 7th, 2022. Roll call was taken with City Councilors Marilyn Cook, Dick Pilcher, Roger Overbeck, Dave Franzman and JD Smith present along with Attorney Ryan Tang, Engineer Dax Suntken, Planning and Zoning Administrator Dean Helander, Police Chief Andy Humphrey, Police Captain Gary Manhart, Deputy Clerk Lisa Goodin, Building Official/Public Works Superintendent Mike Kortenkamp, Civic Club President Randy Fouts, Attorney Dean Spina, and City Clerk/Treasurer Lori Pickart. Pilcher moved to approve the Agenda, Smith seconded and all voted aye.

COMMITTEE REPORTS

- ∴ Mayor Hinz noted everyone has been busy working on the FY '23 budget and the 5-year Capital Improvement Plan.
- ∴ Finance Coordinator Marilyn Cook reported there are 4 months remaining in the current fiscal year adding everyone's expense budgets are looking good. She noted the public hearing for the Maximum Property Tax Dollars for FY '23 follows on the agenda.
- ∴ Safety Coordinator Dick Pilcher thanked the Fire Department for their endless hours of training and preparedness to protect Robins.
- ∴ Public Works Coordinator Roger Overbeck noted not much is happening in public works, adding the department is waiting for spring to start projects.
- ∴ Parks Coordinator Dave Franzman noted he has received information from Marion relating to pickle ball courts and skateboard parks to be reviewed and decided upon at a later date.
- ∴ Streets Coordinator JD Smith reported nothing new in the street department.
- ∴ Engineer Dax Suntken noted he had nothing to add to the Engineers report.

CITIZEN COMMENTS

There were no Citizen Comments relating to agenda items. Under comments for Non-Agenda items, Randy Fouts, 250 Robinwood Drive and President of the Robins Civic Club welcomed the new Councilors to the team. He noted the Civic Club continually works on making Robins a family friendly community and is working on the Easter Egg Hunt along with preparations for the 22nd Annual Robins Roundup Festival. He noted the 5K Twilight Run is June 10th at the East Knoll Park, and the Robins Roundup on June 11th is held at the South Troy Park. He noted the events include a parade, family bike ride, kid's carnival, music, food, possibly a corn-hole tournament and great fireworks. He added the Civic Club meets on the 2nd Tuesday of every month at 7:00 p.m. at City Hall. He noted the club is always looking for additional members and for volunteers.

CONSENT AGENDA

Franzman moved to approve the Consent Agenda which contained the Minutes of the January 17th, 2022 meeting; the Financial Report: the List of Bills Submitted; Resolution No. 0222-1 approving the Alcohol Permit Application received from Lebowski's Restaurant; Resolution No. 0222-22 approving pay Request #5 and Change Order #6 with Boomerang Corp. of work done on the Kings Way Water Main. Smith seconded the motion and all voted aye.

NEW BUSINESS

- a. Mayor Hinz opened the public hearing to hear comments and concerns relating to the FY'23 Maximum Property Tax Dollars at 7:15 p.m. Pickart explained the maximum General Fund money for FY '23 is \$1,351,592.00 and noted this is an 0.85% decrease from FY '22. There were no comments received either written or oral, the public hearing closed at 7:16 p.m.
- b. Cook moved to approve Resolution No. 0222-3 approving the Maximum Property Tax Dollars for budget year FY'23, Pilcher seconded and all voted aye.
- c. Smith moved to approve Resolution No. 0222-6, setting the public hearing to approve the FY'23 budget at 5:30 p.m. in the Robins City Hall on February 21st, 2022. Overbeck seconded and all voted aye.
- d. Pilcher noted the full time Police Chief position has been in the budget for the last 3 years and thanked everyone for being patient and flexible throughout the entire process. Pilcher moved to approve Resolution No. 0222-7 appointing Scott Humphrey as the first full-time Police Chief for the City of Robins, Franzman seconded and all voted aye.
- e. Pilcher moved to approve Resolution No. 0222-4 approve the purchase of a 2022 Police Interceptor Utility Vehicle, Smith seconded. On the vote, all voted aye.
- f. Smith moved to approve Resolution No. 0222-5 awarding the expenditure of installing the required equipment in the 2022 police car. Captain Manhart noted they will be using several items out of the old police car and explained even though Racom is the most expensive; they are in Hiawatha so if something does not work it is quick and easy to get it repaired. He noted the Ford factory installation is for lights only and does not include radios or cameras. Cook seconded the motion and all voted aye.
- g. Attorney Dean Spina noted the YMCA is updating the principal and interest of their 2013 series bond to reduce the payments. He noted they are asking to use a part of our \$10M/year bank qualification which helps with their taxes. He added this use will be less than \$2M. Smith moved to approve Resolution No. 0222-8, Overbeck seconded and all voted aye.

OLD BUSINESS

- a. Overbeck moved to approve the Second Reading of proposed Ordinance No. 2201, relating to the extension of the Franchise Agreement between USA Communications and the City of Robins, by title only, Smith seconded and all voted aye.

Smith moved to adjourn at 7:35 p.m., Overbeck seconded and all voted aye.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

FISCAL YEAR JULY 1, 2022 - JUNE 30, 2023
 ADOPTION OF BUDGET AND CERTIFICATION OF CITY TAXES
 The City of: ROBINS County Name: LINN COUNTY
 Adopted On: 2/21/2022 Resolution: 0222-9

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages.

		With Gas & Electric		Without Gas & Electric		City Number: 57-551 Last Official Census: 3,353
Regular	2a	205,757,368	2b	204,601,943		
DEBT SERVICE	3a	238,073,819	3b	236,918,394		
Ag Land	4a	2,744,624				

TAXES LEVIED

Purpose	Dollar Limit	ENTER FIRE DISTRICT RATE BELOW		Request with Utility Replacement	Property Taxes Levied	Rate
Regular General levy	8.10000			5 1,359,224	1,351,592	43 6.60596
Non-Voted Other Permissible Levies						
Contract for use of Bridge	0.67500			6	0	44 0.00000
Opr & Maint publicly owned Transit	0.95000			7	0	45 0.00000
Rent, Ins. Maint of Civic Center	Amt Nec			8	0	46 0.00000
Opr & Maint of City owned Civic Center	0.13500			9	0	47 0.00000
Planning a Sanitary Disposal Project	0.06750			10	0	48 0.00000
Aviation Authority (under sec.330A.15)	0.27000			11	0	49 0.00000
Levee Impr. fund in special charter city	0.06750			13	0	51 0.00000
Liability, property & self insurance costs	Amt Nec			14	0	52 0.00000
Support of a Local Emerg.Mgmt.Comm.	Amt Nec			462	0	465 0.00000
Voted Other Permissible Levies						
Instrumental/Vocal Music Groups	0.13500			15	0	53 0.00000
Memorial Building	0.81000			16	0	54 0.00000
Symphony Orchestra	0.13500			17	0	55 0.00000
Cultural & Scientific Facilities	0.27000			18	0	56 0.00000
County Bridge	As Voted			19	0	57 0.00000
Missi or Missouri River Bridge Const.	1.35000			20	0	58 0.00000
Aid to a Transit Company	0.03375			21	0	59 0.00000
Maintain Institution received by gift/devise	0.20500			22	0	60 0.00000
City Emergency Medical District	1.00000			463	0	466 0.00000
Support Public Library	0.27000			23	0	61 0.00000
Unified Law Enforcement	1.50000			24	0	62 0.00000
Total General Fund Regular Levies (5 thru 24)				25 1,359,224	1,351,592	
Ag Land	3.00375			26		63 0.00000
Total General Fund Tax Levies (25 + 26)				27 1,359,224	1,351,592	
Special Revenue Levies						
Emergency (if general fund at levy limit)	0.27000			28	0	64 0.00000
Police & Fire Retirement	Amt Nec			29	0	0.00000
FICA & IPERS (if general fund at levy limit)	Amt Nec			30	0	0.00000
Other Employee Benefits	Amt Nec			31	0	0.00000
Total Employee Benefit Levies (29,30,31)				32 0	0	65 0.00000
Sub Total Special Revenue Levies (28+32)				33 0	0	
As Req		With Gas & Elec Valuation	Without Gas & Elec Valuation			
SSMID 1		0	0	34	0	66 0.00000
SSMID 2		0	0	35	0	67 0.00000
SSMID 3		0	0	36	0	68 0.00000
SSMID 4		0	0	37	0	69 0.00000
SSMID 5		0	0	555	0	565 0.00000
SSMID 6		0	0	556	0	566 0.00000
SSMID 7		0	0	1177	0	1179 0.00000
SSMID 8		0	0	1185	0	1187 0.00000
Total Special Revenue Levies				39 0	0	
Debt Service Levy 76.10(6)	Amt Nec			40 277,738	276,389	70 1.16660
Capital Projects (Capital Improv. Reserve)	0.67500			41	0	71 0.00000
Total Property Taxes (27+39+40+41)				42 1,636,962	1,627,981	72 7.77256

(Signature)

(Date)

(County Auditor)

(Date)

RESOLUTION NO. 0222-10
ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN

WHEREAS, the Capital Projects Procedure as adopted by the City of Robins, established that the Five-Year Capital Projects Plan be reviewed, updated, and adopted on an annual basis as part of the annual budgeting process,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Robins, Iowa, that the updated Five-Year Capital Projects Plan as attached and made a part of this resolution, is hereby adopted by the City.

BE IT FURTHER RESOLVED that copies of the updated Capital Plan be distributed to all city departments and boards.

PASSED AND APPROVED this 21st, day of February 2022.

Chuck Hinz, Mayor

ATTEST:

Lori Pickart, City Clerk/Treasurer

CITY OF ROBINS
FIVE YEAR CAPITAL IMPROVEMENTS PLAN- FY-23

Note: Purple = Reserve Fund
 Green = Kelli's updated items for FY 23

PROJECT NAME	Life Span	Anticipate d Year	Cost of Unit	Annual Needs	Reserve Bal 6/30/22	FY 23	FY 24	FY 25	FY 26	FY 27	Unfunded	TOTAL
A. Administration												
Computer Upgrade/Telephone				5,000		GF	10,000	5,000	5,000	5,000		30,000
New City Hall						GO					4,000,000	0
Church Renovation				20,000	60,000	GF	80,000	20,000	20,000	20,000		160,000
City Hall Total				25,000	60,000		90,000	25,000	25,000	25,000		190,000
B. Fire												
2021 Air Packs, Masks and bottles	15	2036	200,000	13,333	8,666	GF	17,332	13,333	13,333	13,333		70,664
2021 Cascade System	15	2036	45,000	3,000	8,666	GF	3,000	3,000	3,000	3,000		15,000
Bunker Gear (10 years)	10		50,000	5,000	10,000	GF	15,000	5,000	5,000	5,000		35,000
2016-Pierce Pumper Truck #365	20	2036	700,000	35,000	180,000	GF	215,000	35,000	35,000	35,000		355,000
2006-Freightliner Pumper Truck #366	20	2025	700,000	35,000	294,000	GF	319,000	35,000	35,000	35,000		459,000
Medical Truck #361 (2020)	20	2020	50,000	2,500	45,000	GF	48,000	2,500	2,500	2,500		58,000
2006 Brush Truck #369	20	2026	70,000	3,500	28,700	GF	32,200	3,500	3,500	3,500		46,200
Radio upgrades (new in 2013)	10					GF						0
2008 Tanker Truck #360	20	2028	400,000	20,000	225,000	GF	250,000	20,000	20,000	20,000		330,000
Fire Total				117,333	772,700		899,532	117,333	117,333	117,333	0	1,368,864
C. Parks/Recreation												
NW Detention Basin/Park Land Acquisition						GO					687,000	0
NW Detention Basin/Park Construction						GO					2,500,000	0
Playground Equipment			35,000	5,000	80,000	GF	85,000	5,000	5,000	5,000		105,000
Splashpad/Pickleball Court/skateboard park			350,000	30,000	150,000	GF	175,000	25,000	25,000	25,000		275,000
Robins Landing Parkland						LOST		400,000	400,000	400,000		1,600,000
Robins Landing Pavillion & Play Equip						GO					1,000,000	0
Parks Reserve Totals			385,000	35,000	230,000		260,000	430,000	430,000	430,000		1,980,000
2021 Mower	5	2026	17,000	3,400	2,600	GF	2,600	3,400	3,400	3,400		16,200
2016 Mower	5	2021	17,000	3,400	18,200	GF	20,800	3,400	3,400	3,400		34,400
SUBTOTAL			34,000	6,800	20,800		23,400	6,800	6,800	6,800	1,000,000	50,600
D. Police												
Dispatch Fees				5,100		GF	5,100	5,100	5,100		0	20,400
Radio Replacement (New 2013)	10			6,000	6,000	GF						0
Computers/cameras, etc.				6,000	6,000	GF						0
2013 Cruiser	8	2021	50,000	5,250	43,500	GF	0	5,250	5,250	5,250		21,000
2017 Explorer	8	2025	50,000	5,250	29,625	GF	34,875	5,250	5,250	5,250		55,875

Note: Purple = Reserve Fund

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CITY OF ROBINS
FIVE YEAR CAPITAL IMPROVEMENTS PLAN- FY-23

PROJECT NAME	Life Span	Anticipated Year	Cost of Unit	Annual Needs	Reserve Bal 6/30/22	FY 23	FY 24	FY 25	FY 26	FY 27	Unfunded	TOTAL
2020 Explorer	8	2028	50,000	5,250	10,500	GF	5,250	5,250	5,250	5,250	0	36,750
Police Totals				26,850	89,625		23,850	23,850	23,850	18,750	0	152,025
E. Building Department												
2017 Building Inspector Vehicle		2025	25,000	4,167	28,201	GF	4,167	4,167	4,167	4,167	0	49,036
E. Sewer												
Indian Creek Interceptor Rplmt						GO	840,000	2,011,171	0			4,601,171
Sewer Equipment Pumps			7,000			SF	16,000	16,000	16,000	16,000		80,000
Camelot Sewer Line						ARF	650,000					650,000
Sewer to I-380<Flynn>						GO					885,000	0
Eagle View sewer extension (Midway) upsize SFGO SS-1						GO						0
Sewer for Annexation						GO	200,000					200,000
Village Upsizing (SS-2)						SF	41,500					41,500
NW Trunk (N Leg) CHR to NCPR						GO					1,408,300	0
NW Trunk (S Leg) Kings Way to NW Trunk (N Leg) SFGO SS-4						GO					1,000,850	0
Dual 6-inch around Kiings Way Church (SFGO SS-6)						GO					310,000	0
Mobile Generator	25	2037	35,000	1,400	24,200	SF	1,400	1,400	1,400	1,400	0	31,200
Kings Way Generator	15	2030	35,000	2,333	0	SF	2,333	2,333	2,333	2,333		11,665
NW Quadrant Generator	15	2037	35,000	2,333	0	SF	2,333	2,333	2,333	2,333		11,665
Maple Street Generator	15	2037	35,000	2,333	0	SF	2,333	2,333	2,333	2,333		11,665
Wildflower Generator	15	2030	35,000	2,333	0	SF	2,333	2,333	2,333	2,333		11,665
Kervin Court Generator	15	2037	30,000	2,000	0	SF	2,000	2,000	2,000	2,000		10,000
Sewer Total				12,732	24,200		1,068,732	2,039,903	28,732	28,732	3,604,150	5,660,531
F. Streets												0
Kings Way (Cambridge to Quass)						RU/GO					2,900,000	0
S.Troy Road Upgrade/Reconstruction						RU/GO			1,858,500			1,858,500
West Main Street Reconstruction						RU/GO/FG	407,000	453,000			4,000,000	860,000
Landau/Coach Urban Cross Section						RU/GO	925,000	925,000				1,850,000
CH Road w/Linnn Co. (\$956,823)						GO/CP	325,000					650,000
Tower Terrace I-380 Interchange						GO/CP	200,000					200,000
Tower Terrace Construction						GRANT					10,000,000	0
Quass Rd Urban Cross Section						GO					8,000,000	0
Robins Rd-T.Terrace to M. Street						GO						0

Note: Purple = Reserve Fund
Green = Kelli's updated items for FY 23

CITY OF ROBINS
FIVE YEAR CAPITAL IMPROVEMENTS PLAN- FY-23

PROJECT NAME	Life Span	Anticipated Year	Cost of Unit	Annual Needs	Reserve Bal 6/30/22	FY 23	FY 24	FY 25	FY 26	FY 27	Unfunded	TOTAL
CP Road-3 Lanes						GO						0
EK Rd. Mentzer to City Limits						GO						0
S. Mentzer Road Reconstruction (Main St to Cedar Rapids)						GO		100,000				100,000
North Mentzer Road Extension						TIF	360,000	360,000				720,000
Streets Total							2,017,000	1,838,000	1,858,500	0	24,900,000	6,238,500
G. Streets Equipment												
Tractor	25	?	65,000	4,333	41,165	RU	5,000	5,000	5,000	5,000		41,165
Backhoe	25	?	70,000	4,667	39,336	RU	5,000	5,000	5,000	5,000		39,336
2020 Bobcat with accessories	8	2024	41,000	2,050	4,100	RU	3,000	3,000	3,000	3,000		19,100
2013 Plow Truck	8	2021	150,000	18,750	167,082	RU	20,000	20,000	20,000	20,000		237,082
2017 Plow Truck	8	2027	150,000	18,750	104,259	RU	20,000	20,000	20,000	20,000		174,259
2003 1-ton Utility Truck	8	2023	50,000	6,250	18,750	RU	6,250	6,250	6,250	6,250		25,000
2019 1-ton Utility Truck	8	2039	50,000	6,250	12,500	RU	6,250	6,250	6,250	6,250		43,750
2002 Bucket Truck	15	?				RU						0
Salt Shed/Bay on existing building				20,000	20,000	RU	20,000	20,000	20,000			60,000
Streets Equipment Total				81,050	407,192		85,500	85,500	85,500	65,500	0	639,692
H. Storm Water												
Quass Road Drainage Improvements						GO						0
South Drainageway Improvements						GO						0
West Regional Basin						GO						0
South Regional Basin						GO						0
East Regional Basin						GO						0
Storm Water Total							0	0	0	0	0	0
I. Water												
Landau/Coach area SFGO W-6						GO	305,000				0	305,000
Burd Lane to Eagle View (SFGO W-1)						LOST	86,000					86,000
Quass Upsizing (village way to prop. line) SFGO W-3						LOST	30,000					30,000
Stamy Rd Water Extension (SFGO W-17)						GO					1,237,000	1,237,000
Booster Station Improv. (SFGO W-5)						WF	50,000	67,500				117,500
Quass Road (Village to CHR)(SFGO W-8)						GO					170,000	170,000
County Home Road (Epic CHR to C Ave) (SFGO W-7)						GO	500,000					500,000
CHR (NCPR to Quass Rd. (SFGO W-8)						GO					930,000	930,000
NCPR Wildflower to Main (SFGO W-12)						GO				933,000		933,000

ORDINANCE NO. 2201

AN ORDINANCE TO GRANT TO USA COMMUNICATIONS, AN IOWA CORPORATION (THE "COMPANY") AN EXTENSION OF THE NON-EXCLUSIVE RIGHT TO CONSTRUCT, OPERATE, AND MAINTAIN A CABLE TELEVISION SYSTEM IN THE CITY LIMITS FOR AN ADDITIONAL TERM OF FIFTEEN (15) YEARS.

BE IT ORDAINED by the City Council of the City of Robins, Iowa.

1. Renewal of Franchise. By Ordinance No. 0386-8, adopted March 24, 1986, the City of Robins, Iowa (hereafter "City") granted to Farmers Mutual Telephone Company a cable television franchise. Said right and franchise were renewed upon the request to the City by USA Communications ("Company"), successor to Farmers Mutual Telephone Company, for an additional 15 years, by Ordinance No. 0008, adopted by the City on November 6, 2000. Said renewal was then extended another 10 years, by Ordinance No. 1102, adopted on March 7th, 2011.

The City hereby grants to the Company an extension of said Franchise for an additional period of fifteen years (15) years following the current expiration date. By accepting this extension, the Company agrees that it will operate the cable television system in accordance with the laws and regulations of the United States of America and the State of Iowa and the Ordinances and regulations of the City of Robins, Iowa.

2. Effective Date of Franchise. This Ordinance shall be in full force and effect from and after its passage and publication as required by law and after the receipt by the City Clerk of a written statement from Company which must be received within thirty (30) days of the publication of this Ordinance stating that Company unconditionally accepts the franchise extension and covenants to faithfully comply with and abide by all the provisions, terms and conditions of this Ordinance.
3. Ownership of Franchise. The Company shall not assign or transfer any right granted under this Ordinance to any other person, company or corporation without prior consent of the City Council, which consent shall not be unreasonably withheld, provided that the Company shall have the right to assign this franchise to an affiliated entity.
4. Amendment to lease for Headend Site. Section 113.19 of the City Franchise Ordinance provides for certain public service installations to be provided by Company. In consideration for such public service installations, the City Franchise Ordinance provides that the City agrees to lease to Company for the headend site a tract of land of a maximum size of 60 feet by 60 feet immediately west of Robins City Hall, along with a 15-foot wide easement to Troy Road.

Company agrees to a reduction in the size of the tract of land leased to 60 feet by 25 feet.

5. Franchise Fee. The City reserves and has the right to impose a franchise fee in the manner provided by law and in such amount to be collected as may be authorized by law, either by motion of the Council or petition of voters provided in Section 362.4 of the Code of Iowa.
6. Severability Clause. Should any section, clause or provision of this Ordinance be declared invalid by a court of record, the same shall not affect the validity of the Ordinance as a whole or any part thereunder other than the part so declared invalid.
7. Conflicting Ordinances. All Ordinances or parts thereof in conflict with the terms of this Ordinance are hereby repealed, provided, however, that such repeal shall only be to the extent of such conflict.

APPROVAL OF ORDINANCE

The foregoing Ordinance No. 2201, having been acted upon by the Council of the City of Robins, Iowa, at a meeting thereof on the day of February 21nd, 2022, as hereby approved by the undersigned this 21nd, day of February, 2022.

Chuck Hinz, Mayor

The foregoing Ordinance No.2201, having been enacted by the Council of the City of Robins, Iowa, and thereafter signed and approved by the Mayor of the City of Robins, Iowa, was duly recorded in the permanent book of ordinances of the City of Robins, Iowa, on the 21nd, day of February, 2022.

Lori Pickart, City Clerk